

Job Code: TXSA0623
Title: Sr. Staff Accountant
Work Location: The Colony, Texas
Hiring Supervisor: Tim Nester/CFO
Pay Rate: \$60,000 - \$75,000 DOQ
Employment Status: Salaried Exempt
Relocation Benefits: Negotiable



DESCRIPTION OF POSITION'S ESSENTIAL FUNCTIONS:

ELM is seeking a Sr. Staff Accountant to join our team in The Colony, Texas. More specifically, this position will be located in The Colony, Texas, north of Dallas. As Sr. Staff Accountant your primary focus will be to support the accounting needs of our ELM Fieldsight LLC operating unit. ELM Fieldsight LLC provides the software and hardware to capture, store and monitor power from renewable energy sources. You will work across the company building cross-functional relationships and becoming a valued business partner to the operations team. As part of a flat organizational hierarchy, you will interact with senior leaders frequently. Quality, organization, attention to detail, accurate work product, exemplary customer service and a focus on continuous improvement are critical. This role will help to support the growth of our company. The general office hours are 8:00 am to 5:00 pm M-F. Some travel will be required to train in Peoria, Illinois.

Your specific duties in this role will include:

- Lead monthly close.
- Account reconciliations, journal entries and account variance analysis.
- Monthly revenue recognition analysis.
- ERP system project adjustments.
- Prepare monthly financial and management reports.
- Prepare monthly and quarterly bank reports.
- Support corporate credit card program.
- ASC 842 Lease Accounting oversight.
- Manage fixed assets including fixed asset software ownership.
- Cash flow support.
- Assist with annual budget planning cycle.
- Assist with annual financial audit.
- Lead annual 1099 year-end reporting.
- Assist other accounting team members as needed.
- Special projects as needed.
- Minimal travel to train in Peoria, IL

GENERAL QUALIFICATIONS:

- Bachelor's degree majoring in Accounting, CPA preferred.
- 3+ years of experience in Corporate Accounting in a large organization, or similar experience in Public Accounting.
- Proficiency in Microsoft Excel.
- Strong working knowledge of Microsoft Outlook, Word and PowerPoint.
- Familiarity with fixed asset tracking software a plus.
- Familiarity with Acumatica ERP software a plus.
- Budgeting experience a plus
- Ability to occasionally travel
- Ability to work independently, accurately and balance multiple conflicting priorities.
- Excellent verbal and written communication skills, along with attention to detail.
- Strong interpersonal skills and an ability to develop working relationships remotely.

EMPLOYEE BENEFITS

As a Sr. Staff Accountant for ELM Fieldsight LLC, you will be part of a company that is on the forefront in the green energy sector, providing off-grid energy storage, tracking and monitoring. We are the type of family-owned company where we know you by name and ensure that you have all the necessary training and support you need to excel in your role. ELM is a great place to build your career, as many of our management and executive team have been promoted from within the organization. In addition to professional development and advancement opportunities, we also offer excellent compensation and a comprehensive benefits package.

Benefits include:

- Medical
- Dental
- Vision
- Company-paid and voluntary life insurance
- Flexible Spending Account or HSA
- 401(k) plan
- Paid time off
- Employee Assistance Program (EAP)

APPLICATION PROCEDURE

Please submit your resume to Tim Nester at tnester@elmlc.com and reference Job Code ILSA0623.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER