

Date Posted: 11/7/2023

Hiring Supervisor: Tom Renner

Position Status: Salary (55k-65k)

Location: The Colony, TX

Job Classification: Inventory Control Specialist

Relocation Benefits: No Relocation Benefits Provided

Job Description:

ELM Microgrid provides unique power solutions in the energy storage industry. Their suite of products includes:

- Microgrid Site Controllers for energy systems that include generators, inverters, solar arrays, and batteries
- Battery Energy Storage Systems that range from 30 kW to 1MW+

ELM Microgrid is looking for an Inventory Control Specialist to keep the organization of their warehouse inventory accurate. Primary job responsibilities will include keeping track of materials, shipments, incoming deliveries, and stock. Digitally manage inventory and create inventory reports. Reconcile inventory differences between physical stock and digital data. Receiving incoming shipments and cross referencing them against Purchase Orders, Pick and package components from inventory for manufacturing builds, and cycle counts of inventory as needed. This position will be utilizing an ERP system for inventory control. The candidate will be responsible for high quality service, verifying received goods are accurate and in good condition, and operating pallet jacks and forklift to move equipment and inventory around.

Qualifications:

- Supply Chain degree and/or 3-5 years of relevant experience
- Preferred previous experiences include
 - Working within a computerized inventory system and/or an ERP system
 - Lead annual inventory audit count/cycle count
 - Issuing, palatizing, and scheduling shipments for material
 - Fork Truck Operation
 - OSHA safety experience a plus
 - ISO or other quality program experience a plus
- Experience in a warehouse environment and familiar with inventory control processes
- Able to work well under pressure to identify and solve inventory, overages, shortages, and damage problems
- Must have effective oral and written communication skills and work well with people between departments

Application Procedure:

Please apply by emailing your resume or application careers@elmlc.com

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